

Absenteeism Control & Tracking System (ACTS)

(Performance Directed Management)

Hosted by and held at the

Oakland County Sheriff's Office

N. Telegraph Rd Bldg. 38E, Pontiac, Michigan 48341

from 9am to 3pm on **April 21, 2023**

(This class is registered with MCOLES for use of 302 funds)

This course is specifically designed for supervisors and managers who need an effective and defensible method for promoting attendance and establishing accountability for **excessive and non-scheduled absenteeism**.

Learn how an agency reduced absenteeism over 40% by implementing this system.

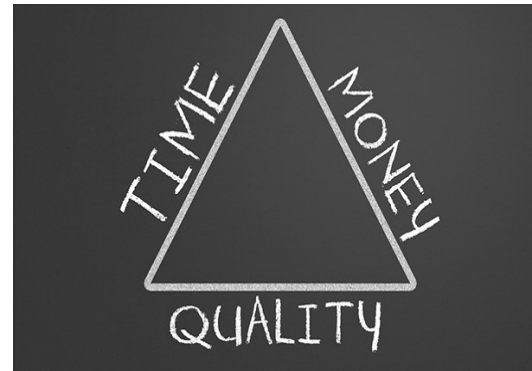
Topics include:

- Non-scheduled absenteeism
- Cost of supervision
- Work productivity

Attendees will receive a certificate of training, a class manual and hard copies of model forms and policies to use as a resource for developing and implementing this program with their agency.

Command and supervisory personnel from the following agencies should attend:

- Law Enforcement
- 911 Emergency Communications
- Corrections
- Fire Services



D.J. Van Meter Ph.D. is the principal of Van Meter & Associates, Inc. (VMA) and has spent the last 45 years in law enforcement, 15 years as a sworn officer. He has a Ph.D. in Training and Organizational Development from The Ohio State University, Columbus, Ohio and holds a master's degree in Labor and Human Resource Management. He works with counsel as an expert witness, reviews discipline and termination cases and develops customized policy and procedures manuals for all public safety organizations nationwide. He is the author of the book, *Evaluating Dysfunctional Police Performance: A Z-based Approach* published by Charles Thomas Publishing. Dr. Van Meter is qualified in state/federal courts as an expert in law enforcement training, use-of-force, and management and operational policies.

Regular Tuition: \$190 first registrant/\$170 each additional (PO's Vouchers, postmarked on or after April 15, 2023)

Prepaid Tuition: \$170 first registrant/ \$150 each additional (All cc payments and checks postmarked by April 14, 2023)

P.O.'s, Vouchers, Claims, DOJ accepted but does not guarantee tuition rate

Fax this entire page to VMA 614-451-8905 Or call 800.331.8025 Or Email: vanmeterassociates@att.net Online: www.vmanet.com

Contact Name _____ Dept _____

Mailing Address _____ City _____ State _____ Zip _____

Phone _____ Fax _____ Email: _____

PO# _____ CC# _____ Exp date _____

1.Name/Rank _____ 2.Name/Rank _____

3.Name/Rank _____ 4. Name/Rank _____

Van Meter & Associates, Inc. (www.vmanet.com)

Training and Organizational Development for Public Safety Forces

The "How to" company from Coast-to-Coast since 1982

P.O. Box 21313, Columbus, Ohio 43221

800.331.8025 FAX 614.451.8905

We will promptly remove your fax number if you call 800.331.8025