

# Managing Excessive Non-Scheduled Absenteeism

LIVE ON-LINE-TRAINING

September 19, 2024 from 12noon-3:00pm Eastern Standard Time

This course is specifically designed for supervisors and managers who need an effective and defensible method for promoting attendance and establishing accountability for excessive and non-scheduled absenteeism.

**This course gives you the information and tools you need to solve these problems:**

- Sick Leave Use Abusers
- Excessive overtime cost associated with Non-Scheduled Absenteeism
- Not having a lawful method for making Excessive Absenteeism a disqualifier for promotions, job assignments, shift preferences, etc.
- Not having a valid method for objectively measuring and evaluating Non-Scheduled Absenteeism



Bring to webinar: Laptop or desk top computer equipped with a microphone and camera-capable of connecting to the internet, and the pre-sent class outline training package.

Regular Tuition: \$165 first registrant/\$145 each additional (PO's Vouchers, postmarked on or after September 13, 2024)  
Prepaid Tuition: \$145 first registrant/ \$125 each additional (All cc payments and checks postmarked by September 12, 2024)  
P.O.'s, Vouchers, Claims, DOJ accepted but does not guarantee tuition rate

Contact Name \_\_\_\_\_ Dept \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email: \_\_\_\_\_

PO# \_\_\_\_\_ CC# \_\_\_\_\_ Exp date \_\_\_\_\_

1. Name/Title \_\_\_\_\_ 2. Name/Title \_\_\_\_\_

3. Name/Title \_\_\_\_\_ 4. Name/Title \_\_\_\_\_

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